



### **Samaritan Fund Policy**

#### **Rationale**

No family should be unable to meet the school's basic expectations of its students through being financially disadvantaged. For the same reason no student should be denied the opportunity of educational enhancement.

#### **Purpose**

To enable students and their parents to meet expectations set by the school for its students and to take advantage of educational opportunities that may arise.

#### **Guidelines**

- The fund will be administered by the Assistant Headteacher and the Business Manager. Decisions on requests for assistance will be made by the Assistant Headteacher, Business Manager and the Head of House linked to the student to which the request relates.
- Confidentiality will be respected in the administration of the Fund.
- The Fund must be used to support the school's policy for charging and remissions.
- The Fund must not be a replacement for the Chipping Sodbury Endowed School Foundation where in many cases the first application should be made.
- Normally a family receiving financial support by means of the Samaritan fund will be expected to make a contribution towards the total cost.
- The Fund can expect to receive an annual grant from the money raised by the school for charity. A figure of £250 would be appropriate to support the work of the fund.
- If in any year the balance of the Samaritan Fund exceeds £1000 the surplus should be transferred into the Charities Emergency Fund.
- Parents/ carers will be made aware of the fund through focussed conversations and from the school website.

#### **Conclusion**

Effective use of the Samaritan Fund will enable all pupils to benefit fully from their time at Chipping Sodbury School and ensure no students are disadvantaged as a result of financial hardship.